

Draft Minutes subject to confirmation

Mary Tavy Parish Council
MINUTES OF THE PARISH COUNCIL MEETING

Held in the Reading Rooms
Tuesday 9th of February 2010

Present: Cllr T. Pearce (Chairman) (WDBC), Cllr M. Anning, Cllr G. Hill,
Cllr A. Prosser, Cllr M. Robins, Cllr S. Street. (7) Mrs N. Cullen (Clerk)

**Others Present: 3 Members of the public and Mrs Wolstenholme of West Devon
Community and Voluntary Services.**

Apologies for absence: Cllr C. Downham, Cllr R. Elton, **Cllr C. Marsh. (DCC)**

20-2010 Parishioners Time:

A member of the public, Mr Masters of Homeleigh addressed the council about his proposal to open a B&B in the village. He stated that he would be putting in a planning application **to the DNPA** in due course.

Mr White stated that he had concerns about the following of procedure at council meetings. The proper officer explained that procedure had been followed correctly. Mr White suggested that Cllr Hill should be reinstated as a parish council representative **at the DNPA Forum meetings.**

The Chairman advised that this was not possible.

21-2010 Declarations of Interest: Cllr's Roe, Robins & Hill declared a personal interest in agenda item 5.6 – drainage issues on **Gibbet Hill/ Blackdown.**

22-2010 Minutes of the previous meetings held on the 19th and 26th January 2010.

Cllr's requested two amendments to the minutes:

The item at 2-2010 be amended to ' *Cllr Prosser*' rather than ' *the Chairman*' suggested that perhaps Cllr Hill may have a prejudicial interest. Addition: *Cllr Hill pointed out that Cllr Anning also had a prejudicial interest.*

Declaration of interests (part 2 minutes) held on the 26th January be amended to '*had property*' rather than '*lived*' within the conservation area.

The minutes were duly signed by the Chairman as a true and accurate record.

23-2010 West Devon Community and Voluntary Services: Mrs Wolstenholme gave a presentation to the council about the services and support West Devon Community and Voluntary Services provides to voluntary groups. WDC&VS can support groups in seeking funding, provide training for volunteers and help get projects off the ground. WDC&VS were interested in working with Mary Tavy **as a priority** as it had a Community Plan.

24-2010 Matters Arising:

24.1 To Ratify Decisions made in the Part 2 meeting held on Tuesday the 26th January 2010.

A list of corrections to the Conservation Area **Character Appraisal** document were circulated. Cllr Prosser proposed to accept the list of corrections and this was seconded by Cllr Robins. A vote followed **with 6** in favour **and 1** abstention.

24.2 Standing Orders Update: Wording for amendments to the Standing

Orders was circulated. Cllr Hill suggested checking the meaning of the phrase 'fully audited' to see if this was the correct way of describing how accounts for

small organisations were audited. **Action:** clerk to seek correct phrase. Cllr Robins suggested that the following paragraph be included in the Standing Orders *‘Where grants have been issued copies of receipts for goods/services obtained with grant monies should be forwarded to the clerk within twelve months.*

Action: Clerk to include amendments and additions to standing orders and circulate among councillors. Cllr **Roe** proposed to accept the amendments to the Standing Orders (subject to including additions and making corrections mentioned above), Cllr Hill seconded the proposal, **all in favour.**

The Standing Order amendments are to be ratified at the next meeting.

24.3 Footpath to Mary Tavy Inn: Cllr Robins considered that addressing this issue was important. Cllr Prosser described the difficulties with planning requirements. Cllr **Roe** suggested that the community create their own path without help from outside bodies. Cllr Pearce raised concerns about liability issues if this route was pursued. Cllr Hill suggested that grants might be available for such a project from the ‘Sustainable Community Fund for Dartmoor’. Cllr Robins thought that a meeting needed to be organized with the landowner. Cllr **Roe** suggested forming a sub-committee to investigate how to further the project.

Action: Clerk to write to Mr Kevin Bishop requesting information about the ‘Sustainable Community Fund for Dartmoor’.

24.4 Boundary Commission Review: No announcement at present.

24.5 Highways: A reply from highways re, the request for extension to speed limit was read out. Highways explained how policy on speed limits had changed since the 40mph was made on the north side village, and that an extension to the speed limit to the south of the village would not now be in line with policy. However, a review of all speed limits on ‘A’ and ‘B’ roads is currently being undertaken and the council will be kept informed.

Action: Clerk to write a piece for the Community News about the councils efforts at addressing speeding in the village.

Grendon Farm: Ongoing issues with the former county road.

24.6 Drainage Issues: A site meeting to discuss drainage issues from **Gibbet Hill / Blackdown** was held on the 8th February behind the properties of Lower Spring and Blackdown Nursing Home. A discussion of what **had been** observed at the site meeting followed. Cllr Pearce suggested that it was the responsibility of landowners to maintain ditches and drains **which crossed private land.** Cllr Hill said that the commoners did not own the land and he was unaware of this responsibility. Cllr Pearce said that the parish council need to consider the concerns of the residents of Brentor Road **who** experience flooding.

Action: Clerk to write to Jackie Smith, borough engineer at WDBC raising concerns about drainage. Letter to include a copy of the site visit report and the letter from the commoners. Clerk to **also** write to Mrs Kings- Welton at Lower Spring requesting clearance of hedge trimmings.

25-2010 Police/Community Beat Manager: No crimes were reported by PCSO Dave Chappell.

26-2010 Emergency Plan: Cllr **Roe** suggested the need to draw up a list of ‘useful contacts’ (doctors etc) who have said they are happy to help, but do not want to be on an official list. Cllr Pearce disagreed with this idea saying that if contacts did not want to be on a list, then a list should not be drawn up. Cllr **Roe** felt that as Emergency Plan co-ordinator he should know how to contact the ‘useful contacts’ Cllr Pearce knew about. Cllr **Roe** also suggested that a list of the where

abouts of vulnerable people in the parish should be made. Cllr Pearce felt that some parishioners might not be happy about being identified as vulnerable. Cllr Pearce proposed that a copy of the emergency plan be handed out to the named people on the emergency plan list, 30 copies in all. Cllr **Roe** seconded this proposal. A unanimous vote in favour followed.

Action: Clerk to print 30 copies and distribute to the named contacts in the emergency plan.

27-2010 Community Plan: Cllr Prosser reported from a meeting of the Community Plan Steering Group. It was reported that 7 objectives in the plan had been achieved, that ongoing issues had been identified and that the committee will continue to try to move them forward. Dog fouling on the recreation field had been highlighted as a concern.

Action: Clerk to contact the dog warden at WDBC regarding the dog fouling. Concerns **with** school parking and children walking to school were raised.

Action: Clerk to write to the 'walking bus' co-ordinator for information.

28-2010 Mayoral Awards Nominations: The nomination invitation was read out. **Cllr's to contact clerk with any nominations.**

29-2010 Correspondence:

1) **CAB** request to display a notice advertising a home visiting service. **Action:** Clerk to ask if **notice** may be **displayed on** the village shop **noticeboard**.

2) **Best Kept Village Award:** It was decided not to enter this competition.

3) **Government announcement regarding changes in business rates.**

4) **Annual Parish Council Planning Conference invitation at DNPA.**

5) **Bus shelter advertising.**

6) **Devon and Cornwall Police:** Invitation to councillors to attend a meeting to discuss policing issues.

7) **Senior Council for Devon:** Newsletter and conference invite.

8) **Schools Admission Policy:** Mary Tavy school **are** concerned about the proposal to have a single intake in September for reception children.

Action: Clerk to write to **DCC** to complain about the consultation process over the new policy. Decisions apparently having been taken before consultation process had concluded.

30-2010 Financial Report:

30.1 Receive report from Responsible Financial Officer. The financial report detailing the following balances was circulated:

Current Account: £6445.03

Cemetery Account: £5878.05

Mary Tavy Community News: £128.60

30.2 To authorise payments for January: The following payments and transfer were authorised, proposed Cllr. Robins, seconded Cllr. Pearce: Transfer £200.00 to Community News Account. C. Williams, **Dec** salary **and holiday pay**.

N. Cullen, mileage/printing/paper, £196.50. N. Cullen, January salary.

B. Wardell, Grass Cutting.

30.3 Cllr. Prosser raised the issue of payment to Ottery Press and asked the clerk if the company had been contacted. The clerk it appears had not had a response, following her writing to them.

Cllr. Prosser requested that very prompt payment be made to the company, as it was normal for payment to be made on collection of goods. A general discussion on the best way forward then took place. Clerk stated that cheques will not be given out to members prior to receiving invoices. Clerk to contact

Otterey Press ASAP to arrange a payment facility.

31-2010 Cemetery Report: None.

32-2010 Receive reports from members elected to outside bodies:

32.1 DNPA Forum: None.

32.2 Police Authority: None.

32.3 Southern Link: None.

32.4 Coronation Hall: At the recent AGM a new chairman was elected, Mr Bob Hines.

32.5 Full Authority Meeting of the DNPA: Cllr Pearce reported that legal action against a landowner was sought over waste tipping in a neighbouring parish. Twenty one conservation areas and their proposed extensions were discussed by the committee.

The Director of Planning at the DNPA is leaving and Cllr. Pearce suggested that the council write a letter of thanks for the support given in the time he has been at the DNPA. Proposed by Cllr. Robins, seconded Cllr. Anning. Vote 6 in favour and 1 against.

33-2010 To discuss planning applications received: None.

34-2010 To receive notification on previous applications:

34.1 Midlands Barn, Horndon: Extension. Refused.

34.2 The Old Rectory, Mary Tavy: Conversion of former coach house to form holiday accommodation. Granted. **With a number of Conditions.**

34.3 Cholwell Barn: Variation of condition 2 (0080-06). Granted.

34.4 Land to the rear of the PO: erection of dwelling. Granted.

34.5 Wringworthy Farm: Replacement of doors and windows. Granted.

The Chairman then read a letter from the new owners of Wheal Hope House, Mr and Mrs Masters, informing members that the recent planning application to the DNPA had been put forward by the previous owners. As new owners of the garden they had no intention of building on the site.

Cllr. Roe raised concerns over the erection of the new railings/barrier on the parapet of Harford Bridge (part of the new cycle track development). It was generally felt that the railings were not in keeping with the surrounding countryside and that they were dangerous.

Action: Clerk to contact Chris France at DNPA raising concerns.

35-2010 To agree items raised at the January meeting for inclusion on this agenda.

35.1 Date for litter pick-up: 17th or 24th April 2010. Cllr. Robins handed the clerk a completed risk assessment form for the event, to be placed in the insurance file.

36-2010 To receive items raised for inclusion on March agenda:

37-2010 To agree the date of the next meeting:

The date of **Tuesday 9th March 2010** was agreed for the next meeting of the Parish Council to commence at 7-30pm to be held in the Reading Rooms.

There being no further business the meeting was formally closed by the Chairman at 10-15pm.

Cllr. Anita Prosser

Acting Clerk to the Parish Council.

1st March 2010

Signed as a true and accurate record

(Cllr. T. Pearce – Chairman.

Date.....